Having Meetings with Elected Representatives
Having Meetings with Officials

Prepare for the Meeting

- For video, have a stable internet connection and ample lighting.
- **Clothing** (and background for video) should be appropriate and presentable.
- Know your material and have a plan for the meeting.

At the Meeting

- Start with a warm greeting and express gratitude for their time.
- **Share your story:** to make a personal connection about the arts.
- **Educate and explain:** provide data and information that puts your story in context.
- **Ask for the arts:** request the funding, policy, or action you need.
- **Conversation not presentation:** relax, listen & respond. Go with flow, but stay on topic.
- **Tell us about the meeting:** Report Your Visit – Arts North Carolina (artsnc.org)

Gratitude is the Attitude

- Thank the legislator for their time and service at the end of the meeting.
- Send a thank you note, or thank you letter, or at least thank you email.
- Follow up with an email summarizing the request and providing materials.